Meeting 4/13/2021

**Present**: Brendan Berthold, Jenny Blew, Nina Bumgarner, Elizabeth Nackley, Hope Falk, Kaylie Maines, Sheryl Shaffer, Mark Tinik, Diana Malcom.

Welcome and Call to Order

1. Updates from Chair
   1. SOVA rep, Jeremy has moved to College of Education.
   2. Diana will be Chair in June or July
   3. SAC Summit - some useful information; remote work group decisions coming out next month, and we may be providing feedback.
   4. College of Arts and Architecture Summer Blood drive -
      1. A&A SAC has signed up to sponsor an event this summer with American Red Cross here in town, more information on this coming. We can design our own publicity, using their official information. Brendan reached out to our WC students to see if they can assist. Red Cross does everything to coordinate.
      2. Will probably be hosted off-campus. Will get range of dates to choose from, given our community needs, probably in late June or July.
      3. Brendan will check into how people who donate elsewhere and get us credit.
   5. Sustainability Charter
      1. Amendments made to this charter. Dropped the word assistant.
      2. SAC voted to approve the Sustainability Charter as shared with us.
      3. Mihyun and/or Deb Gulick will visit with the SAC at a future meeting to discuss possibilities related to sustainability in A&A.
2. Discussion
   1. Events consideration since we are coming back in person soon.
      1. **Ice Cream Social** for the purpose of welcoming one another back and welcoming whole college back (including students, anyone who comes by).  
         Location: water cooler patio or Open-Stone Terrace (both are schedulable), open college level ice cream social to welcome folks back in. Would need back-up for wet weather (Stuckeman reserved).
      2. Jenny shared another possibility of having company in town co-sponsor and share the cost and/or items from their company. Advising folks are doing something as well, early 2021 to welcome first years. Only allowed little cups of ice cream (no scooping).
      3. Does not have to be ice cream – could do fruit or candy, Panera or something that doesn’t require refrigeration.
      4. Will discuss more at May meeting when we hope to have better sense of RTW dates.
   2. Budget – Brendan will confirm that we have an operating budget for 2021-22.
   3. Review of 2020-21 conversations:
      * Return to Work updates:
        + SOVA will be going to a hybrid model, in person first two and last 2 weeks of each semester, and T,W,Th for everything in b/t. By appt the other times of day. Fall and Spring will be pilot for this model.
        + Music hasn’t been told yet; Beth coming into office one day/week.
        + ODL will be running with a physical office but may be hybrid.
        + Stuckeman has discussed but haven’t determined plan for fall; maybe alternate days. Office may be locked with appts needed to see staff.
        + Advising and Associate Dean admin come in a few times/week. Advisors may be working from home. Admin staff feel same, but reception may be in person, as with tours.
        + SAC may help with disseminating information at some point related to RTW.
      * Community of Practice
        + Brendan will reach out to advising/enrollment folks to see if we can enliven this team.
        + Per Simba, the 3 finance folks in the college are good support.
      * DEI awareness and grant funding opportunities   
        (<http://equity.psu.edu/eopc>) - mentioned at the SAC Summit that learning and involvement-based requests can seek funding related to DEI. Not specific to SAC, can be used for anything done in your own department.
      * Digitizing materials – putting some of the old materials (minutes, budgets, etc) into the teams space.
      * Brendan mentioned AA Newsline and intranet. No comments from the group.