Meeting Minutes  
AA SAC  
 6/8/2021

**Present**: Kelly Dietz, Amber Krieg, Judy King, Kaylie Mainely, Nina Bumgarner, Erica Nodell, Brendan, Jenny,

Brendan passed on the role of Chair to Diana Malcom for 2021-22 year.

Those present introduced themselves.

[2020-21 Membership list](https://teams.microsoft.com/_#/xlsx/viewer/teams/https:~2F~2Fpennstateoffice365.sharepoint.com~2Fsites~2FArtsandArchitectureStaffAdvisoryCouncil~2FShared%20Documents~2FGeneral~2F2021-22~2F2021-22%20AA%20SAC%20Membership%20.xlsx?threadId=19:7d893b89ef0f4827ae8e5f7fc0922712@thread.skype&baseUrl=https:~2F~2Fpennstateoffice365.sharepoint.com~2Fsites~2FArtsandArchitectureStaffAdvisoryCouncil&fileId=49eb7d9c-4a12-4009-85a8-a05ffb9212da&ctx=files&rootContext=items_view&viewerAction=view) reviewed. Members have been assigned by their departments. Judy King will temporarily represent Theatre. There were no questions.

Nominations for Chair-Elect were solicited. SAC members were asked to consider this role, helping with minutes, meetings and taking on Chair role in the 2022-23 year. At the July meeting the Chair will present a list of nominees to the Council for a vote.

Sustainability Council SAC representation nomination will be voted on in July. Brendan shared that this person will be a voting member of the Sustainability Council, and will keep the SAC aware of Sustainability Council events and news. The Council meets regularly.

It was determined that best means of communication for the SAC this year will continue to be via Teams - posts (conversation) and files/documents and via Calendar events.

Diana mentioned that Sita Frederick will join us at the next meeting, and is eager to learn about the role the center has played in engaging staff in arts experiences and new ways to be a resource for staff and their families in the future. She encouraged SAC members to be prepared to have a conversation with Sita at July meeting. Erica mentioned CPA events lottery and suggested that this was a great way for staff to get involved. Hope Falk is still a member of SAC and will try to make sure this happens. Question about capacity for events spaces was raised. Judy King shared that School of Theatre has received word that they will be opening full capacity in fall. Possibility of internal and external with this. Theoretically, this isn’t going away.

Diana shared that the Dean has approved an SAC 2022 Budget approved of $10,000.00 ($5,000 professional development and $5,000 programming, continuing ed, networking)

The group discussed the August A&A Welcome Back Event hosted by AA SAC:

Site – Korner Water Tower

Date- Wednesday, 8/18, 11:00 am – 12:00 pm

Who – faculty and staff; invite via Newsline and email to all staff.

Plan – distribute iced tea/coffee and muffins to faculty and staff who come by; handouts could include information about SAC, CPA events, School of Theatre events; Music events; Palmer brochres, etc. – each unit representative is invited to bring membership and events flyers/brochures that they would like to make available.

Music – grad student violinist will provide background music; Judy volunteered to assist with questions related to paying student employee.

Nina shared that there will be tables available from Stuckeman   
Representatives were asked to make sure this is communicated to their unit faculty and staff once publicized.

Request to design publicity: if anyone is interested in helping in this way, please reach out to Diana.

All were thanked for attending. Meeting was ended by 10:45am.

Upcoming Meetings where included in agenda:

* 1. Tuesday, July 13, 2:30 p.m.   
     Engaging Staff in Arts Experiences (Sita Frederick)  
     Sita is eager to learn about the role the center has played in engaging staff in arts experiences and new ways to be a resource for staff and their families in the future.
  2. Aug 10, 2021 02:30 PM
  3. Sep 14, 2021 02:30 PM – Sustainability Council (Mihyun Kang and Deb Gulick)
  4. Oct 12, 2021 02:30 PM
  5. Nov 9, 2021 02:30 PM
  6. Dec 14, 2021 02:30 PM
  7. Jan 11, 2022 02:30 PM
  8. Feb 8, 2022 02:30 PM
  9. Mar 8, 2022 02:30 PM
  10. Apr 12, 2022 02:30 PM
  11. May 10, 2022 02:30 PM
  12. Jun 14, 2022 02:30 PM