

Meeting Minutes – Faculty Council

Meeting Information

Date: 5/02/18 Location: 124 Borland
Time: 8:00 a.m. – 9:00 a.m. Chair: Aaron Knochel
Note Taker: Jennifer Curry Approved by: Loukas Kalisperis

Attendees: Barbara Korner, Scott Wing, Aaron Knochel, Charlene Gross, Bonj Szczygiel, Jennifer Curry, & Loukas Kalisperis

Absent: Kenya Sanchez, Steve Hankle, Shandi Nazarian, Brian Alfred, Heather Bruhn, Eric Roman & Andy Schulz

Agenda Items:

Faculty Outstanding Service

- Service award was accepted and put forward. The award will be called the *Barbara O. Korner Award for Faculty Outstanding Service*.
- Ryan Russell will design the award. It can be 3D, statue, paper... Award will be created by end of fall 2018 semester.
- \$1000 cash gift
- Designate a location to hang the college award on the wall – Dean Korner approved.
- Bonj will bring up in leadership meetings
- Aaron will draft letter announcing to the college and explain why the award was named this way.

Working Groups

- Faculty Service Award – resolved
- Coordination of English Language Learners professional development for College of A&A for fall 2018 in coordination with EPPIC.
 - Heather Bruhn is working on it.
 - Brian & Eric may not be in the Faculty Council this fall. Aaron will look into it.
- Peer Evaluation – Aaron spoke to unit heads – some are robust, and some are non-existent.
 - Implement across the college which will take time and training.
 - Create a working report over the summer
 - Need to look at what is being assessed?
 - Cover syllabus?
 - Observe class?
 - Discussion afterwards?
 - What is happening in the field is not happening here. Should be standard.
 - Annual Reviews are becoming electronic. Aaron is working with Sharon Hoover in other ways reviews can have data.
 - Dean Korner is thinking about timeline. What can be implemented next year? Set up budget to look into it.

- Working group can have a data proposal in August. Lay out the process and have training.
- It is feasible to start training next year.
- We are working up improving our mentoring program by introducing books for teaching. This can be apart of the mentoring program in the fall.
- Review process for teaching. It can be a part of the P&T dossier. Talk to the head of the University P&T committee

Ombudsman

- Katsu Muramoto
- Loukas Kalisperis – alternate
- Faculty Committee approved unanimously

Committee/Councils List

- Dean Korner has the list and Faculty Council approves
- Wait for a complete list to approve
- Aaron asked that someone think about becoming the chair of the Faculty Council.

On-going Agenda items:

- Committee Assignments

Next Meeting: September 5, 2018 8:00-9:00 a.m. 121 Borland