

Itinerary for
CANDIDATE NAME

Title of Candidate
Institution (if applicable)

Visiting Penn State — University Park Campus

Dates of Visit (i.e. - January 14-16, 2018)

Overnight Accommodations — **Dates (January 14 & 15)**

Hotel Name (The Nittany Lion Inn)

Hotel Address (200 West Park Avenue)

City/State/Zip (State College, PA 16803-3598)

Phone Number (Toll Free: 800.233.7505)

Confirmation #

Sunday, January 14:

10:57p Arrival University Park Airport, 2493 Fox Hill Road, State College, PA ~
Northwest Air Flight #1747M
*[<Name>, <Title>, will meet you at the airport and transport you to
The Nittany Lion Inn]*

Monday, January 15:

7:15a-8:15a Breakfast at the *The Nittany Lion Inn ~ Main Dining Room* (reservation
under <Name>)
<Name>, <Title>
*[<Name> will meet you in the lobby and will escort you to
200 Borland following breakfast]*

8:30a-9:00a Meeting in *200 Borland Building*
<Name>, <Title>
<Name>, <Title>
[<Name> will escort you to 105 Borland]

9:15a-9:45a Meeting in *105 Borland Building*
<Name>, <Title>

10:00a-12:00n Conference Calls ~ *221 Music Building*

12:15p-1:30p Lunch at *Café Laura*

<Name>, <Title>

[<Name> will escort you to 119 Borland Building]

1:45p-2:15p Meeting in 119 *Borland Building*
<Name>, <Title>

2:30p-3:30p Meeting with **<Group Name>** in 119 *Borland Building*
<Name>, <Title>
<Name>, <Title>
[<Name> will escort you to <location>]

4:30p-6:00p Reception with **<Group Name>** at <location>
<Name>, <Title>
<Name>, <Title>
<Name>, <Title>

[<Name> will transport you to the dinner]

6:45p Dinner meeting with **<Name>**
[<Name> will transport you from the dinner to the NLI]

Tuesday, January 16:

7:15a-8:15a Breakfast at the *Nittany Lion Inn ~ Main Dining Room (meet <Name> in the lobby area)*
<Name>, <Title>
[<Name> will escort you from the Nittany Lion Inn lobby to 201 Music Building]

8:30a-9:15a Meeting in 201 *Music Building*
<Name>, <Title>
[<Name> will escort you to 124 Borland Building]

9:30a-2:15p Continue the same as examples given above

2:30p-3:30p Exit Meeting with **Dean Barbara O. Korner** at <Location>
[<Name> will transport you to the University Park Airport]

4:11p Departure from University Park Airport ~ *Northwest Air Flight #3079M*