# Meeting Minutes – Faculty Council

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**Meeting Information**

Date: April 1, 2020 Location: zoom

Time: 8:00 a.m. – 9:00 a.m. Chair: Jeanmarie Higgins

Note Taker: Jennifer Curry Morgan Approved by: Heather McCune Bruhn

Attendees: Dean Carpenter, Scott Wing, Mallika Bose, Ann Tarantino, Sarah Watts, Jeanmarie Higgins, Jen Curry Morgan, Heather McCune Bruhn, Marcus Shaffer, Aaron Knochel, Bonj Szczygiel, Robert Gardner, Alec Spangler, Carlos Rosas, & Charlene Gross

Guest: Sarah Ades

Absent: Travis DeCastro

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Agenda Items:

**March’s meeting minutes were approved**

**Academic Integrity: grad policy (Sarah Ades, guest)**

Sarah: We can use grad school’s policy and customize to fit our needs. For master’s and dissertations, we can run through a program to catch plagiarism before a degree is granted.

Heather: She has a plagiarism tutorial with exam that requires a 100% before moving forward; that is her proof that the student knows what is okay. This is done at the UG level - G9 standing policy.

**Town Hall: April 10, 12:30 – 2 p.m. Strategic Planning**

BSCII: There is an extension request through September. BSCII would like to discuss it at the Town Hall and share updates. A retreat was held earlier with 4 goals; he would like to add a 5th goal that addresses diversity, inclusion, and equity and/or sustainability. He will present both at the Town Hall and open the floor for discussion.

**STREs/Peer Teaching/Submission of Syllabi**

Bonj: Whether to submit SRTEs is overseen by the Senate and it is University wide.

Scott W: This exists at the Provost level and Faculty Senate level.

Jeanmarie: Resend syllabus with the course changes during the semester.

BSCII: He will share with ALC. Faculty submitting updates to the syllabus – original and revised.

**20/21 Committee List**

Jennifer: There are still empty slots. Will send the list on Friday to unit heads/directors and ask them to review/make additions.

Scott W: Unit heads/directors appear to be unfamiliar with the language in the Constitution. For example, UG Curricular Committee should be comprised of the chair of the curricular committee on the unit.

Jeanmarie: Jennifer and I can come up with a document to make it easier to decide. We can work together off-line.

**Zoom Retreat**

Aaron, Jeanmarie, and Charlene can meet to discuss Constitution subcommittee. Make language more flexible or compliant.

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**On-going Agenda Items**

FC At-Large nominations are now through April 10th, with electronic elections starting April 13 – April 17.

**Next meeting:**

May 6, 2020 8-9 a.m.