**Meeting 01/18/2022**

Zoom

**Present**: Diana Malcom, Brendan Berthold, Nina Bumgarner, Kelly Dietz, Hope Falk, Amber Krieg, Kaylie Maines, Mark Powell, Mark Tinik, Katrina Wehr.

Welcome and Round Robin/Check-In – share a hope for the New Year you have for your unit. Amber Krieg is leaving the Palmer Museum and the university.

**Chair Report**

Hateful email – contact AADean@psu.edu if anyone receives a hateful Black Lives matter email.

Dean Carpenter would like to visit SAC to learn more about staff concerns– best month? Diana will check with his calendar for a date.

We’ll meet with HR after the meeting with Dean Carpenter; we’ll invite Dean Carpenter if he hasn’t addressed HR issues in the first meeting.

Stephanie Thomas is available to join our February mtg to discuss staff stories/publicity.

Chair Elect needed – All eligible members shared their thoughts about the position. Katrina will discuss her workload with her supervisor regarding the possibility of taking on the SAC chair position.

Machell will be tentative School of Music representative as the new staff person took a different position.

DEI cascading goal resources sheet – we reviewed the document, maybe add language about how to describe your participation on your performance review. Diana hopes to send the document out this week or next.

**Monthly Work:**

**January**

College staff email

Food Insecurity Zoom event – Brendan: we hope to have a Lion Pantry event in March and an outdoor event in April.

**February**

SAC Meeting – Stephanie S. Thomas (Staff Stories)

all staff event:  **Food Security Drive** (Brendan)

**March and/or April**

### Meet the Performers? Hope would like us to promote next week’s event with staff. **Classical Coffeehouse featuring Calidore String Quartet**

**May**

End of year retreat Staff event – **planning team**: Nina, Kelly and Kaylie will meet soon to start planning this.

**UP SAC update** (Brendan); Lorraine Goff is leaving the university, so she hasn’t met with the UP SAC. They will have an event in March for all the college SAC chairs. He discussed that Faculty and students were off for the MLK holiday / inclement weather campus closure day, but staff who could work remotely were expected to work. HR policy refers remote work policies to departments. Let him know if you have any thoughts about this situation.

## “Up on-campus activities & work canceled from 5am to 5pm Monday, 1/17. Only employees who perform essential service should report.

## Only employees who perform essential services should report between 5 a.m. and 5 p.m.; employees who are able to work remotely should do so.”

Upcoming Meetings:

* Feb 8, 2022 02:30 PM
* Mar 8, 2022 02:30 PM
* Apr 12, 2022 02:30 PM
* May 10, 2022 02:30 PM
* Jun 14, 2022 02:30 PM