**COLLEGE SCREENING COMMITTEES:**

The screening committees for these **three** awards shall be appointed each year by the Dean.

The screening committee for the **Advising and Mentoring Award** and the **Faculty Outstanding Teaching Award** shall be composed of 4 faculty and 2 students. Faculty committee members shall be selected from those distinguished faculty who have previously received recognition as outstanding teachers, including Emeritus faculty. This Committee shall forward to the Dean (from those nominations submitted by the units) a maximum of three nominations in priority order for each award.

The screening committee for the **Staff Award** shall be composed of 2 faculty from the College Scholarships and Awards Committee, 2 staff members, and 1 member of the College Leadership Academic Council (CALC). Discretion will be used to ensure that no more than one representative from each unit serves on the committee in a given year. This Committee shall forward to the Dean (from those nominations submitted by the units) a maximum of three nominations in priority order.

The recipient of **The *Barbara O. Korner* Award for Faculty Outstanding Service** shall be selected each year by the Faculty Council.

The recipients of the **Sustainability Faculty Award, the Sustainability Staff Award, and the Sustainability Graduate Student Award** shall be selected each year by the Sustainable Council.

The recipients of **the Rising Star** and **Staff Morale Awards** shall be selected each year by the Staff Advisory Council (SAC).

**TIMETABLE:**

Nominations should be submitted to the nominee's unit head/director.

The Dean's Offices will be considered one unit and nominations should be submitted to the candidate’s supervisor. Unit heads/directors shall forward nominations (original) to the College Screening Committee, via the Dean's Office, no later than February 2. The College Screening Committee will submit three recommendations to the Dean for final approval by February 23.

The Dean shall make final selections.

**THE AWARDS:**

The following award recipients will receive a certificate and $1,000, presented at the College Spring Awards Ceremony. Up to three awards will be presented each year in each of the eight award categories:

Award for Excellence in Advising and Mentoring

Faculty Award for Outstanding Teaching

Barbara O. Korner Award for Faculty Outstanding Teaching

Sustainability Faculty Award

# Staff Award for Outstanding Service

# Sustainability Staff Award

Sustainability Graduate Student Award

The award recipients of the Rising Star and Staff Morale Awards will receive a certificate and $500, presented at the College Spring Awards Ceremony.

In the event of a tie, the award money will be split.